

**Parking Policy for Blacksburg Properties**

**General Parking Policy – applies to all residents at all properties\***

1. Do not park:
  - in a manner that blocks other vehicles;
  - in a manner that blocks driveways, thoroughfares, fire lanes, or parking lot entrances;
  - in a manner that blocks access to the mailboxes, garbage dumpsters, fire hydrants;
  - in handicap parking spaces unless you have an official handicap sticker or license tags;
  - in a manner that takes more than one designated parking space;
  - in parking lots owned by surrounding businesses or in the driveways or on the lawns of private residences;
  - on the lawn or grass or on the sidewalks;
  - in a Yellow Zone;
  - illegally at any time.
2. Failure to follow this policy may result in your vehicle being towed at your expense. Please ensure that your guests follow this policy. Please report abuses of this policy by residents and/or non-residents to the BCR office immediately.
3. Each resident should register his/her vehicle with BCR as soon as possible. You may register your vehicle by completing a Vehicle Information Form and returning it to the office. If you obtain a new vehicle, it is your responsibility to notify BCR immediately.
4. Towing service is provided by Valley Towing. If your vehicle is towed, you may contact Valley Towing by calling 540-951-4304.

\*Please note that all of these rules and restrictions apply at all times – even during VT home football games.

**Special Parking Instructions for residents of 1201/1203/1205/1207 North Main Street** – In addition to the general parking policy listed above, the following rules apply to residents of North Main Street:

1. Valley Towing patrols the parking lots Sunday – Thursday, 10:00 PM – 8:00 AM. (Ends 8:00AM Friday)
2. All residents must have a current vehicle parking permit sticker. Only one permit per resident will be issued. In order to receive a BCR Property Management parking permit you must:
  - Be listed as a leasee on a current BCR Property Management lease or be a subleasee on a current sublease agreement filed with BCR;
  - Complete the Vehicle Information Form; and
  - Return a signed copy of this policy and the Vehicle Information Form to the office.
3. If you change vehicles during the year at any time, it is your responsibility to notify BCR Property Management immediately. If you do not, and the unregistered vehicle is towed, you will be held responsible.
4. Your guests may park in the following parking lots:
  - The gravel parking lot behind 1205 North Main Street; or
  - The BCR office parking lot located at 1108 North Main Street – vehicles must be moved from the office parking lot by 8:00 AM unless you have obtained prior approval from the property manager.



# BCR \_\_\_\_\_

## PROPERTY MANAGEMENT

5. Do not park at the end of the lot near 1203 North Main Street units A, B & C except in designated parking spaces. Up to two (2) vehicles may park along the curb in front of unit 1203-G North Main Street.

**Special Parking Instructions for residents of 313/315 Clay Street** – In addition to the general parking policy listed above, the following rules apply to residents of Clay Street:

1. Valley Towing patrols the parking lots Sunday – Thursday, 10:00 PM – 8:00 AM. (Ends 8:00 AM Friday)
2. All residents must have a current vehicle parking permit sticker. Only one permit per resident will be issued. In order to receive a BCR Property Management parking permit you must:
  - Be listed as a leasee on a current BCR Property Management lease or be a subleasee on a current sublease agreement filed with BCR;
  - Complete the Vehicle Information Form; and
  - Return a signed copy of this policy and the Vehicle Information Form to the office.
3. If you change vehicles during the year at any time, it is your responsibility to notify BCR Property Management immediately. If you do not, and the unregistered vehicle is towed, you will be held responsible.
4. Your guests may not park in the parking lot.
5. You must have a parking permit issued by the Town of Blacksburg in order to park on the street on Clay Street. The Town of Blacksburg will require that you show a copy of your lease as proof that you are a resident of Clay Street and a photo ID.
6. You may park in the public parking lots on Harrell Street and Clay Street; however, you must abide by the posted restrictions for those lots. Please note that the posted restrictions change periodically as deemed necessary by the Town of Blacksburg.

**Special Parking Instructions for residents of 508 Center Street** – In addition to the general parking policy listed above, the following rules apply to residents of Center Street:

1. You may park in the gravel area located on Houston Street behind 508 Center Street units 15, 16, 17 & 18. Park between the large, yellow 6x6 posts located on either end of the gravel parking lot. No part of your vehicle should be parked on the grass.
2. You may park in designated areas along the public streets.

I have read, I understand and I will abide by this parking policy.

Printed Name: «First Name» «Last Name» Signature: \_\_\_\_\_

BCR Address: «Address» Date: \_\_\_\_\_

Please sign this policy and return it to the office along with your completed Vehicle Information Form.



**Vehicle Information Form**

**Please complete this form and return it to the office along with the signed Parking Policy.**

**Name**                «First Name» «Last Name»    

**Address**            «Address»    

**Phone #**            «Phone»    

**Email**              «Email»    

**Make & Model**     «Make» «Model»    

**Color**              «Color»    

**Year**               «Year»    

**State**              «State»    

**Tag #**              «Tag »    

- Yes, all of the above information is accurate**
- I made all necessary corrections to the above information**

**BCR Permit #** \_\_



**BCR** \_\_\_\_\_  
PROPERTY MANAGEMENT